



Echo Property Management LLC
PO Box 1169
Bozeman, MT 59771

Move Out Cleaning Checklist

PLEASE USE THIS CHECKLIST TO COMPLETE YOUR FINAL CLEANING.

EACH ITEM MUST BE PROPERLY CLEANED TO ENSURE A SUCCESSFUL MOVE OUT.

| AREA | CHECK | COMMENTS |
|---------------------------------------|-------|----------|
| Entrance Way | | |
| Carpet/Floor/Lino | | |
| Woodwork/Bsbrds/Doors | | |
| Walls/Ceiling/Switch/Outlet Covers | | |
| Bulbs/Fixtures | | |
| Closets/Shelving | | |
| | | |
| Living Room | | |
| Carpet/Floor/Lino | | |
| Walls/Ceiling/Switch/Outlet Covers | | |
| Woodwork/Bsbrds/Doors | | |
| Bulbs/Fixtures | | |
| Drapes/Blinds/Rods | | |
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Closets/Shelving | | |
| | | |
| Dining Room | | |



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| | | |
|-------------------------------------|--|--|
| Carpet/Floor/Lino | | |
| Walls/Ceiling/Switch/Outlet Cvrs | | |
| Woodwork/Bsbrds/Doors | | |
| Bulbs/Fixtures | | |
| Drapes/Blinds/Rods | | |
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Closets/Shelving | | |
| | | |
| Kitchen | | |
| Carpet/Floor/Lino | | |

| | | |
|-------------------------------------|--|--|
| Walls/Ceiling/Switch/Outlet Cvrs | | |
| Woodwork/Bsbrds/Doors | | |
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Drapes/Blinds/Rods | | |
| Stove Outside/Oven/Racks/Light | | |
| Drip Pans/Burners/Under Pans | | |
| Stove Console/ Under Drawer | | |
| Refrigerator | | |



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| | | |
|-------------------------------------|--|--|
| Dishwasher Inside/Out | | |
| Range Hood/Filter/Light | | |
| Sink/Faucet/Drain/Disposal | | |
| Drawers In/Out/Fronts | | |
| Cabinets/Fronts/Shelves | | |
| Counter Tops | | |
| | | |
| Bathrooms | | |
| Carpet/Floor/Lino | | |
| Walls/Ceiling/Switch/Outlet Cvrs | | |
| Woodwork/Bsbrds/Doors | | |
| Drapes/Blinds/Rods | | |
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Bulbs/Fixtures/Fan | | |
| Med. Cabinet/Mirrors | | |
| Tub/Shower Faucet | | |
| Shower/Tub Walls/Door | | |
| Sink/Drain/Faucet | | |
| Counter Top/Cabinets In/Out | | |
| Towel/Soap/TP Holder | | |
| Toilet In/Out | | |



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| | | |
|-------------------------------------|--|--|
| | | |
| Bedrooms | | |
| Carpet/Floor/Lino | | |
| Walls/Ceiling/Switch/Outlet Cvrs | | |
| Woodwork/Bsbrds/Doors | | |
| Drapes/Blinds/Rods | | |

| | | |
|-------------------------------------|--|--|
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Bulbs/Fixtures/Fan | | |
| Closet Shelving/Doors | | |
| | | |
| Staircase/Hallways | | |
| Stair/Banister | | |
| Carpet/Floor/Lino | | |
| Walls/Ceiling/Switch/Outlet Cvrs | | |
| Woodwork/Bsbrds/Doors | | |
| Drapes/Blinds/Rods | | |
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Bulbs/Fixtures/Fan | | |
| Closet Shelving/Doors | | |



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| | | |
|-------------------------------------|--|--|
| Smoke Detector/Batteries | | |
| Utility Room | | |
| Hookups/Faucets/Tubs | | |
| Cabinets In/Out | | |
| Carpet/Floor/Lino | | |
| Walls/Ceiling/Switch/Outlet Cvrs | | |
| Woodwork/Bsbrds/Doors | | |
| Drapes/Blinds/Rods | | |
| Windows/Tracks/Sills/Screens | | |
| BB Heater/Heater/Vents | | |
| Bulbs/Fixtures/Fan | | |
| Closet Shelving/Doors | | |
| | | |
| Fireplace/Wood Stove | | |
| Condition | | |
| | | |
| Sliding Doors/Screens | | |
| Condition | | |
| | | |
| Basement/Garage/Storage | | |
| Floors/Lights | | |
| Walls/Ceilings | | |



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| | | |
|---|--|--|
| Windows/Screens | | |
| Doors/Locks/Remote | | |
| Switch/Outlet Covers | | |
| | | |
| Keys Returned | | |
| Front/Back Doors | | |
| Garage Door Openers | | |
| Storage | | |
| Mail | | |
| | | |
| Additional Comments | | |
| All carpets must be professionally cleaned – receipt required | | |
| | | |
| | | |
| | | |
| | | |

Recommended Cleaning Supplies

Rags (Microfiber cleans best)

Paper Towels

Broom and Mop

Vacuum

Bucket

Toilet Brush/Pumice Stone

All Purpose Cleaner

Toilet Bowl Cleaner



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Glass Cleaner

CLR or calcium, lime, rust remover

Magic Erasers (Multi surface cleaner-easily removes dirt/scuffs)