



PROPERTY MANAGEMENT

Echo Property Management LLC

PO Box 1169

Bozeman, MT 59771

Move Out Cleaning Checklist

PLEASE USE THIS CHECKLIST TO COMPLETE YOUR FINAL CLEANING.

EACH ITEM MUST BE PROPERLY CLEANED TO ENSURE A SUCCESSFUL MOVE OUT.

AREA	CHECK	COMMENTS
Entrance Way		
Carpet/Floor/Lino		
Woodwork/Bsbrds/Doors		
Walls/Ceiling/Switch/Outlet Covers		
Bulbs/Fixtures		
Closets/Shelving		
Living Room		
Carpet/Floor/Lino		
Walls/Ceiling/Switch/Outlet Covers		
Woodwork/Bsbrds/Doors		
Bulbs/Fixtures		
Drapes/Blinds/Rods		
Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Closets/Shelving		
Dining Room		



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Carpet/Floor/Lino		
Walls/Ceiling/Switch/Outlet Cvrs		
Woodwork/Bsbrds/Doors		
Bulbs/Fixtures		
Drapes/Blinds/Rods		
Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Closets/Shelving		
Kitchen		
Carpet/Floor/Lino		

Walls/Ceiling/Switch/Outlet Cvrs		
Woodwork/Bsbrds/Doors		
Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Drapes/Blinds/Rods		
Stove Outside/Oven/Racks/Light		
Drip Pans/Burners/Under Pans		
Stove Console/ Under Drawer		
Refrigerator		



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Dishwasher Inside/Out		
Range Hood/Filter/Light		
Sink/Faucet/Drain/Disposal		
Drawers In/Out/Fronts		
Cabinets/Fronts/Shelves		
Counter Tops		
Bathrooms		
Carpet/Floor/Lino		
Walls/Ceiling/Switch/Outlet Cvrs		
Woodwork/Bsbrds/Doors		
Drapes/Blinds/Rods		
Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Bulbs/Fixtures/Fan		
Med. Cabinet/Mirrors		
Tub/Shower Faucet		
Shower/Tub Walls/Door		
Sink/Drain/Faucet		
Counter Top/Cabinets In/Out		
Towel/Soap/TP Holder		
Toilet In/Out		



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Bedrooms		
Carpet/Floor/Lino		
Walls/Ceiling/Switch/Outlet Cvrs		
Woodwork/Bsbrds/Doors		
Drapes/Blinds/Rods		

Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Bulbs/Fixtures/Fan		
Closet Shelving/Doors		
Staircase/Hallways		
Stair/Banister		
Carpet/Floor/Lino		
Walls/Ceiling/Switch/Outlet Cvrs		
Woodwork/Bsbrds/Doors		
Drapes/Blinds/Rods		
Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Bulbs/Fixtures/Fan		
Closet Shelving/Doors		



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Smoke Detector/Batteries		
Utility Room		
Hookups/Faucets/Tubs		
Cabinets In/Out		
Carpet/Floor/Lino		
Walls/Ceiling/Switch/Outlet Cvrs		
Woodwork/Bsbrds/Doors		
Drapes/Blinds/Rods		
Windows/Tracks/Sills/Screens		
BB Heater/Heater/Vents		
Bulbs/Fixtures/Fan		
Closet Shelving/Doors		
Fireplace/Wood Stove		
Condition		
Sliding Doors/Screens		
Condition		
Basement/Garage/Storage		
Floors/Lights		
Walls/Ceilings		



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Windows/Screens		
Doors/Locks/Remote		
Switch/Outlet Covers		
Keys Returned		
Front/Back Doors		
Garage Door Openers		
Storage		
Mail		
Additional Comments		
All carpets must be professionally cleaned – receipt required		

Recommended Cleaning Supplies

Rags (Microfiber cleans best)

Paper Towels

Broom and Mop

Vacuum

Bucket

Toilet Brush/Pumice Stone

All Purpose Cleaner

Toilet Bowl Cleaner



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Glass Cleaner

CLR or calcium, lime, rust remover

Magic Erasers (Multi surface cleaner-easily removes dirt/scuffs)

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